

Regular Town Board Meeting  
Town of Tuxedo  
1 Temple Dr., Tuxedo, NY 10987  
And via Zoom  
March 12, 2025

Supervisor McMillen called to order the Town Board Meeting of March 12, 2025 at 7:00pm.  
The meeting was opened by a pledge of allegiance to the flag.

|                             |                    |                   |
|-----------------------------|--------------------|-------------------|
| Town Board Members Present: | Mr. Dave McMillen  | Supervisor        |
|                             | Mr. Deirdre Murphy | Deputy Supervisor |
|                             | Mr. Chris Dollbaum | Councilmember     |

|                           |                  |               |
|---------------------------|------------------|---------------|
| Town Board Member Absent: | Mr. Chris Kasker | Councilmember |
|                           | Mr. Adam Eirand  | Councilmember |

**Recording Secretary:** Marisa Dollbaum    Town Clerk

**Other Town Officials Present in person:**

Mr. Ben Gailey, Town Attorney; Highway Superintendent Rob Dollbaum; Police Chief Rick Marsh

**Public Comment(s) on Agenda Items**

There were no comments.

**Agenda Item #1 - Resolution to Approve Purchase of Sweeper for Highway Department**

On a motion made by Supervisor McMillen, seconded by Deputy Supervisor Murphy, that the Town Board of the Town of Tuxedo hereby approves the purchase through Lease Servicing Center, dba NCL Government Capital of a 2012 Elgin Pelican Sweeper, Contract Price: \$73,300.00 from Budget Line: DB5110.433 following the payment schedule listed below and authorizes the Town Supervisor to sign the agreement attached.

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PAYMENT SCHEDULE

RE: Installment Purchase Contract dated as of March 31, 2025, between Lease Servicing Center, Inc. dba NCL Government Capital (Obligee) and Town of Tuxedo, New York (Obligor)

|         |           | Date of First Payment:       | April 30, 2025      |                      |                        |
|---------|-----------|------------------------------|---------------------|----------------------|------------------------|
|         |           | Original Balance:            | \$73,300.00         |                      |                        |
|         |           | Total Number of Payments:    | Five (5)            |                      |                        |
|         |           | Number of Payments Per Year: | One (1)             |                      |                        |
| Pmt No. | Due Date  | Contract Payment             | Applied to Interest | Applied to Principal | *Purchase Option Price |
| 1       | 30-Apr-25 | \$17,029.42                  | \$472.24            | \$16,557.18          | \$59,498.45            |
| 2       | 30-Apr-26 | \$17,029.42                  | \$4,386.86          | \$12,642.56          | \$45,824.74            |
| 3       | 30-Apr-27 | \$17,029.42                  | \$3,409.45          | \$13,619.97          | \$31,379.84            |
| 4       | 30-Apr-28 | \$17,029.42                  | \$2,356.47          | \$14,672.95          | \$16,120.24            |
| 5       | 30-Apr-29 | \$17,029.42                  | \$1,222.08          | \$15,807.34          | \$0.00                 |

(NCL has been competitively bid and awarded a contract through Sourcewell (Formerly NJPA). NCL's Sourcewell Contract # is 011620-NCL.)

The foregoing resolution was adopted on a vote of 3 ayes, 0 nays, 2 absent.

**Agenda Item #2 – Resolution to Approve Agreement for the Expenditure of Highway Monies**

Agreement between the Town Superintendent of Highways of the Town of Tuxedo, of Orange County, State of New York and the undersigned members of the Town Board for the year 2025, Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

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1. GENERAL REPAIRS. The sum of \$635,433 shall be set aside to be expended for primary work and general repairs upon 2.8 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On the road commencing at See below and leading to See below, a distance of 2.54 miles, there shall be expended not over the sum of \$See below.

Type Chip Seal & Asphalt repair  
Width of traveled surface \_\_\_\_\_  
Thickness \_\_\_\_\_  
Subbase Item  
Hillary Court, Babcock Hill, Chapel Turn, Scott Mine Rd, South Gate Rd

(b) On the road commencing at See below and leading to See below, a distance of 3.72 miles, there shall be expended not over the sum of \$154,526.00

Type Chip Seal & Asphalt repair  
Width of traveled surface \_\_\_\_\_  
Thickness \_\_\_\_\_  
Subbase Item  
East Village Rd, Grove Dr, East Place, Center Street, River Rd, Contractors Rd, Library Rd, Augusta Place, Circle Dr, Hillside Ave, Hospital Hill, Mountain Rd, Nursery Rd, Oak Place, Ark Ave, Schoolhouse Ln, Southside Place, Sparten Place, Store Rd, Tuxedo Rd, VanZandt

On a motion made by Supervisor McMillen, seconded by Deputy Supervisor, the foregoing resolution was adopted on a vote of 3 ayes, 0 nays, 2 absent.

**Agenda Item #3 - Resolution to Approve Entering Into Contract With GoGov, Inc.**

On a motion by Supervisor McMillen, seconded by Deputy Supervisor Murphy, the Town Board of the Town of Tuxedo approves entering into a 12-month contract with GoGov, Inc. to provide software for resident notification and alert system and allow the Town Supervisor to sign the attached agreement for an annual cost of \$4,700.00. Budget Line:

The foregoing resolution was adopted on a vote of 3 ayes, 0 nays, 2 absent.

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**Agenda Item #4 - Resolution to Approve NJ/NY Trail Conference Services for Powerhouse Park Trail Improvements**

On a motion by Supervisor McMillen, seconded by Deputy Supervisor Murphy, the Town Board of the Town of Tuxedo approves the Powerhouse Park Trail Improvements (Phase 1) by the New York-New Jersey Trail Conference to provide the work listed in the quote dated March 10, 2025 in the amount of \$8,000.00. Budget Line:

The foregoing resolution was adopted on a vote of 3 ayes, 0 nays, 2 absent.

**Agenda Item #5 - Resolution to Appoint Full-Time Clerk to Town Justice**

On a motion made by Councilmember Dollbaum and seconded by Supervisor McMillen, the Town Board of the Town of Tuxedo hereby appoints Lisa Ranieri as full-time Clerk to Town Justice Alyse McCathern (Civil Service #1175 – Exempt), at the hourly rate of \$27.00 for 35 hours per week (1820 hours annually, Budget Code A1110.1 for \$49,140.00). The Town Justices consent to the appointment.

The foregoing resolution was adopted on a vote of 3 ayes, 0 nays, 2 absent.

**Agenda Item #6 - Resolution to Appoint Dispatchers**

On a motion made by Supervisor McMillen, seconded by Councilmember Dollbaum, the Town Board of the Town of Tuxedo appoints Joseph Ford, Brendan Hartnett and Lydia Merrigan as Part-Time Dispatchers Civil Service Job Title #1240, up to 17.5 hours/week) at \$20.00/hour

The foregoing resolution was adopted on a vote of 3 ayes, 0 nays, 2 absent.

On a motion made by Supervisor McMillen, seconded by Councilmember Dollbaum, the Town Board of the Town of Tuxedo appoints Vernon Steinmann as Part-Time Dispatcher (Civil Service Job Title #1240, up to 17.5 hours/week) at \$20.00/hour, pending Civil Service pre-approval.

The foregoing resolution was adopted on a vote of 3 ayes, 0 nays, 2 absent.

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**Minutes**

On a Motion made by Supervisor McMillen, seconded by Councilmember Dollbaum, to accept the Minutes of the Regular Bi-Monthly Town Board Meeting held on February 26, 2025.

The foregoing resolution was adopted on a vote of 3 ayes, 0 nays, 2 absent.

**Vouchers**

On a motion made by Supervisor McMillen, seconded by Councilmember Dollbaum, that the following vouchers, having been audited by the Town Board, are hereby approved for payment:

Claim numbers: 2012924468 to 2012924537

|                               |              |
|-------------------------------|--------------|
| General Fund:                 | \$202,929.35 |
| Part-Town Fund:               | \$79,002.24  |
| Highway Town Wide:            | \$27,563.39  |
| Highway Part Town             | \$500.00     |
| Refuse and Garbage            | \$0          |
| Hamlet Sewer District         | \$7,482.69   |
| Trust and Agency              | \$0          |
|                               |              |
| <u>Total Abstract Amount:</u> | \$317,477.67 |
|                               |              |

The foregoing resolution was adopted on a vote of 3 ayes, 0 nays, 2 absent.

**Executive Session**

On a Motion made by Supervisor McMillen and seconded by Councilmember Dollbaum to enter into Executive session at 8:05pm to discuss personnel matters.

The foregoing resolution was adopted on a vote of 3 ayes, 0 nays, 2 absent.

On a Motion made by Supervisor McMillen and seconded by Councilmember Dollbaum to leave Executive session and re-enter the Public Meeting at 9:00pm.

No action was taken.

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The foregoing resolution was adopted on a vote of 3 ayes, 0 nays, 2 absent.

**Other Business**

**1. Appoint Town Board Member To Fill Town Councilperson Vacancy**

On a Motion made by Supervisor McMillen and seconded by Councilmember Dollbaum, the Town Board of the Town of Tuxedo appoints Adam Eirand as Town Councilperson with a term ending 12/31/2025 to fill the vacancy from resignation of Rick Marsh.

The foregoing resolution was adopted on a vote of 3 ayes, 0 nays, 2 absent.

**2. Approving and Authorizing Supervisor to Sign 2025 Stop-DWI Intermunicipal Agreement with Orange County**

WHEREAS, the Town of Tuxedo desires to enter into the annual agreement with the County of Orange, to provide enforcement patrol funding to the Town for March 10, 2025 through January 1, 2026; and

WHEREAS, the Town Board hereby approves and authorizes the Supervisor to sign the Agreement in the form annexed with the County of Orange, for the period of March 10, 2025 through January 1, 2026.

On a Motion made by Supervisor McMillen, seconded by Councilmember Dollbaum, the foregoing resolution was adopted on a vote of 3 ayes and 0 nays, 2 absent.

**3. Appoint Planning Board Chairman**

On a Motion made by Supervisor McMillen and seconded by Councilmember Dollbaum the Town Board of the Town of Tuxedo appoints John Banyo as Planning Board Chairperson for a one-year term.

The foregoing resolution was adopted on a vote of 3 ayes and 0 nays, 2 absent.

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**4. Appoint Zoning Board of Appeals Chairman**

On a Motion made by Supervisor McMillen and seconded by Councilmember Dollbaum the Town Board of the Town of Tuxedo appoints Frank Peverly as Planning Board Chairperson for a one-year term.

The foregoing resolution was adopted on a vote of 3 ayes and 0 nays, 2 absent.

**Adjournment**

On a Motion made by Supervisor McMillen and seconded by Councilmember Dollbaum, the Town Board of the Town of Tuxedo adjourns the meeting at 9:02pm.

The foregoing resolution was adopted on a vote of 3 ayes and 0 nays, 2 absent.